

ZONING PERMIT FOR INTERIOR REMODELING

CITY OF BEAVERCREEK
1368 Research Park Drive
Beavercreek, Ohio 45432
(937) 427-5512 / FAX (937) 427-5544

Date _____

Permit No. _____

Fee _____

The undersigned applies for a remodeling permit for the following use, said permit to be issued on the basis of information contained within this application. The applicant hereby certifies that all information and attachments to this application are true and correct.

The applicant certifies that no new building construction is included within this request for permit and the size and square footage of the structure will not change.

Address of Property _____ Zoning District _____

Lot No. _____ Subdivision _____ Book/Page/Parcel _____

Name of Property Owner _____ Telephone _____

Address _____

Name of Occupant _____ Proposed Use _____

Contractor _____ Telephone _____

Estimated cost of Remodeling \$ _____

Classification: Residential _____ Commercial _____ Office _____ Office-Research _____

Industrial _____ Other _____

Brief description of remodeling to be done: _____

Approved _____ Disapproved _____

Conditionally Approved _____

Signature of Applicant

City of Beavercreek Planning Department

NOTE: ADDITIONAL PERMITS REQUIRED

Greene County Building Permit _____

Beavercreek Fire Department _____

Greene County Health Dept. _____

Remodeling Permit

When is a remodeling permit required?

A remodeling permit is required prior to any interior alterations to a building within the City. Interior alterations must not change the buildings size or square footage, and cannot include any new building construction.

What do I have to do to receive a remodeling permit?

To receive a remodeling permit, a Remodeling application must be completed in full and submitted to the Department of Planning and Zoning. For commercial permits, one set of drawings are required to be submitted with the application.

How long will it be until I receive notification?

The application will be reviewed in one to two business days and you will be notified by telephone when the application has been approved and the permit has been issued.

What's the next step?

Additional permits may be required by other agencies after you receive a remodeling permit from the City, as indicated at the bottom of the form.

If you have any questions, a staff member in the Department of Planning and Zoning is available to assist you Monday through Friday from 7:30 a.m. to 5:00 p.m.