

FARMER'S MARKET OR TEMPORARY SALES ZONING PERMIT

CITY OF BEAVERCREEK, OHIO
1368 Research Park Drive
Beavercreek OH 45432
937-427-5512 / FAX 937-427-5544

Permit _____

Date: _____

Fee \$50 _____

INSTRUCTIONS: Complete this application and attach 3 copies of a plot plan showing the dimensions and shape of the lot, location and setbacks of existing structures, and the exact location and dimensions of the proposed sale area. See 158.129 for more information.

1. Address of Property _____ Zoning District _____
2. Lot No. _____ Subdivision _____ Book/Page/Parcel _____
3. Name of Property Owner _____ Phone _____
4. Business/Farm Name _____ Phone _____
5. Business Owner _____ Phone _____
6. Proposed Activity: _____ Temporary Sales (10 day event. Tent sales, sidewalk sales, etc.)
_____ Farmer's Market (90 days. Seasonal, non-manufactured items, produce, etc.)
7. Opening and Closing Dates of Sale _____
8. If there will be tents installed, list tent size(s) _____
9. Submit drawing of lot, showing existing structures and proposed location for which application is made.

I certify that all statements, submitted information and plans to be factual and representative of the property relative to this application, and agree to comply with the Beavercreek Zoning Code and Property Maintenance Code in the use of this property.

Applicant's Signature: _____

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This application is _____ approved _____ disapproved

_____ Planning Department _____ Date

Remarks: _____

**NOTE: ADDITIONAL PERMIT REQUIRED BY GREENE COUNTY
IF ANY TENTS ARE OVER 200 SQUARE FEET**

Farmer's Market and Temporary Sales Zoning Permit

When is a Farmer's Market or a Temporary Sales zoning permit required?

A Farmer's Market permit is required for any outdoor sales of seasonal, non-manufactured items typically sold out-of-doors and a temporary sales permit is required for any outdoor sale of manufactures items. Typically these sales are conducted in a parking lot from within a tent, any other temporary structure, truck, trailer or similar vehicle or structure within the City.

A Farmer's Market shall be permitted for a period not to exceed 90 consecutive days with only one permit per calendar year. A Temporary Sales shall be permitted for a period not to exceed 10 consecutive days and two permits per calendar year are allowed.

Each event is permitted one sign not more than 24 square feet in area located on the premises of the sale.

What do I have to do to receive a Farmer's Market or Temporary Sales permit?

- To receive a permit, a Farmer's Market or Temporary Sales permit application must be completed in full and submitted to the Planning and Zoning Department along with the application fee and a drawing showing the lot, existing structures and proposed location of the sale area.
- The information given on this application should be in compliance with the requirements of Sections 158.129 of the Zoning Code.

How long will it be until I receive notification?

The review period is typically one to two business days. You will be notified by telephone when the application has been approved and the permit has been issued, or if additional information is required.

What's the next step?

Any person or entity having a Farmer's Market or Temporary Sales must obtain all state, county, health and other applicable permits, licenses and vendor numbers for that specific use and location.

If you have any questions, a staff member in the Planning and Zoning Department is available to assist you Monday through Friday from 7:30 a.m. to 5:00 p.m.

Exemption for special five day events.

No permit is required for events lasting five days or less including set-up and clean-up. No person or entity may hold more than two special events per calendar year separated by at least 90 days.

BOTH THE PERSON HOLDING THE PERMIT FOR A FARMER'S MARKET OR A TEMPORARY SALE AND THE OWNER OF THE BUSINESS ZONED LOT WILL BE RESPONSIBLE TO THE CITY FOR COMPLIANCE BY SUCH SALE WITH ALL APPLICABLE LAWS, ORDINANCES AND REGULATIONS, INCLUDING BUT NOT LIMITED TO HEALTH CODE AND PROPERTY MAINTENANCE REQUIREMENTS. THE APPLICATION SHALL REQUIRE THE PERMIT HOLDER AND THE PROPERTY OWNER TO ACKNOWLEDGE SUCH RESPONSIBILITY.

PROPERTY OWNER SIGNATURE AND DATE SIGNED

PRINTED NAME OF PROPERTY OWNER

TELEPHONE NUMBER OF PROPERTY OWNER